

**Minutes of the Little Hoole Parish Council Meeting
held on Monday 13/06/2022, at Walmer Bridge Village Hall**

In attendance: Councillor L Dryden (Chair) Councillor J Rainsbury
Councillor D Owen Councillor S Rainsbury
Councillor D Rimmer Councillor T Wilcock
Mr D Swift (Clerk/minutes) Plus two members of the public.

1. Apologies for absence

Councillor Foster was unable to attend.

2. To agree the minutes of the last Parish Council Meeting

The minutes of the Parish Council meeting held on 16/05/2022 were accepted by all Councillors present and agreed as a true record.

3. To receive declarations of interest

None.

4. Matters arising from the minutes

Item 6: further Grant Application relating to St Michael's Lodge. Section 137a of the Local Government Act states that the Parish Council can make grants/loans of £2000 or more.

5. Matters raised by the public

None.

6. Defibrillator

Carole Bimson detailed the quotes she has gathered. Councillor Wilcock proposed that the Parish Council should purchase the 'iPad SP1', as recommended by British Heart Foundation. The cost is £1170 including VAT. This was seconded by Councillor S Rainsbury and unanimously agreed. *The Clerk will contact the supplier as soon as possible.*

7. Financial Statement

The Clerk presented a detailed Financial Statement. The balances, as at 31/05/2022, are:

- *Current Account: £43,527.58*
- *Deposit Account: £18,616.29*

8. Payments

Payment Description	Amount
Internal auditor's fee	£100.00
Clerk's invoice for hours worked in May 2022	£224.00
Grant to St Michael's Church (as agreed at the May 2022 Meeting)	£5000.00
Replacement defibrillator (see item 6)	£1170.00

Approval for these payments was proposed by Councillor J Rainsbury, seconded by Councillor Dryden and unanimously agreed.

9. Payments approved by email or pre-approved and retrospectively noted

Payment Description	Amount
Reimbursement of Clerk's purchase of items related to Platinum Jubilee	£483.66
Yearly fee to Information Commissioner's Office	£35.00

10. Annual internal audit report

The Clerk presented the report; this has now been published on the Parish Council website.

11. Annual External Audit: update

The Clerk has submitted the 2021/22 Annual Governance and Accountability Return (AGAR) and supporting documentation to the external auditors. The AGAR has been published on the Parish Council website. *The Clerk will update the Parish Council in due course.*

12. Insurance/asset register: update

The Clerk has contacted the insurance company (Zurich Municipal). They have updated the policy schedule to include all items on the amended Asset Register. Following discussions with Councillor Wilcock, the Clerk has provided Zurich with supporting information in respect of the planned temporary climbing wall and is awaiting a response. *The Clerk will update the Parish Council once a definitive answer has been obtained.*

13. Future projects

a. New bridge near, and entrance signs to, the park: Councillor Dryden requested that the Parish Council ask for a new bin to be installed near the bridge/bench. If this is turned down, Councillor Owen suggested instead that a sign could be added to encourage residents to safely dispose of their rubbish. *The Clerk will write to the relevant Cabinet member from South Ribble Borough Council (SRBC) regarding this.*

b. Replacement noticeboards: *Councillor Dryden will obtain updated quotes and present them at the next Parish Council meeting.*

c. More trees to be planted in the village near Dob Lane Recreation Ground: It was agreed that discussions will need to take place with SRBC to further this project. Councillor Wilcock suggested the possibility of 're-wilding' the area, subject to all appropriate legislation.

d. Councillor S Rainsbury asked about a possible new bus service from the village to Leyland. *The Clerk will write to Graham Gooch at Lancashire County Council (LCC) for guidance.*

14. Correspondence

a. Parish and Town Council Charter 2022 – 2024: The Clerk has received this document from LCC, which has been forwarded to the Councillors by email. *The Clerk will invite Alison Wilkins from the Partnership Development Team to a future Parish Council meeting.*

b. Street Lighting Column Attachments: The Clerk has received a letter concerning this issue from LCC, which has been forwarded to the Councillors by email.

15. Date of next meeting

July 11th, 2022, in the lounge of Walmer Bridge Village Hall, starting at 7pm.